



Global Business Services

COA Mapping Tool Presentation



Agenda

- What is this “Mapping” all about?
 - Objectives
 - Conversion Steps
 - Parameters
- Using the COA Mapping Tool
 - Overview
 - Selecting Data
 - Updating Data
- What’s Next?
- Questions and Answers



Objectives for this exercise

- Map the **old** chartfield values to the **new** chart of accounts structure and values.
 - Becomes the basis for executing the data conversion for go-live on Jan 2, 2008.
 - Allows users to perform on-line lookup.
 - Allows users to work “backwards” from New Chartfields to Old



COA Conversion Steps

- Mapping each agency's existing Chartfield data into the new Chart of Accounts structure & values.
- Testing the mapping by converting agency data from the old structure to the new.
- Setting up values in the new Chart of Accounts for fields the agencies are not using today, but will use going forward.



Steps that will occur over the summer and fall

2007						
May	Jun	Jul	Aug	Sep	Oct	Nov
Dec						

Build Phase

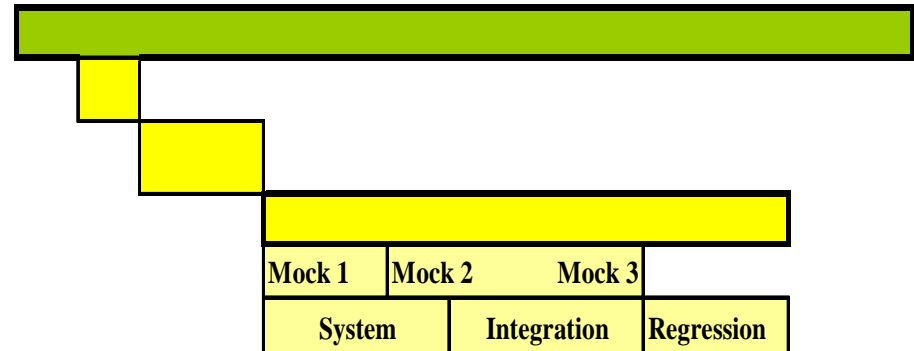
COA Utility Tool Pilot (June 7 - 14)

COA Utility Tool All Agencies (June 18 - July 20)

Testing

Conversion Cycles

Testing

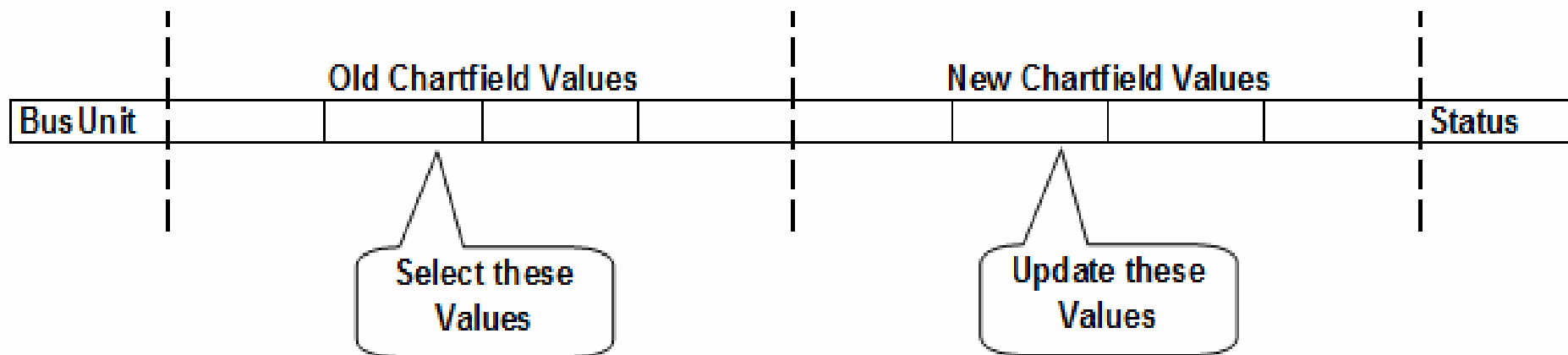




Parameters for chartfield mapping

- This exercise includes only a subset of the new core Chartfields:
 - Department
 - Program
 - Product
 - Locality
- Some core Chartfields will be mapped centrally:
 - Fund/Center → Fund
 - Object → Account
- Some new Chartfields do not need values mapped to them
 - Business Unit: this is unchanged
 - Budget Reference: this is the corresponding state fiscal year
 - Incident: this refers to a specific effort (e.g., support for Hurricane Katrina) and will be used on an as-needed basis

What is the tool updating?





Old COA Structure Chartfields

Field	Definition
*Business Unit	Search / Read Only
Fund Center Department Product Class	Old Core Chart Fields
Project Activity Resource Type Resource Category Sub-Category	Old Project Chart Fields



New COA Structure Chartfields

Field	Description
Fund	Read Only
Department Product Locality Program	New Core Chart Fields
Project Activity Resource Type Resource Category Sub-Category	New Project Chart Fields
Account	Read Only



Some old values map directly to new values

Old Value	Description
Department	Used to classify transactions according to a defined organizational structure. Maps to Department in old COA
Product	Discretionary value; may be used for different purposes.
Class	Discretionary value; may be used for Locality or may be used for different purpose.

New Value	Description
Department	Same purpose, but must sync with Dept values and match up with Dept function attribute (i.e., job function (IT, Finance/Acctg, HR....))
Program	Classification of an activity according to its purpose or objective. Ties to PROBE
Product	Tracks cost of goods or services provided to another State agency
Locality	Identifies a geographic location or area. May map back to Class for some agencies.



Combination vs. Detail Record

		BU	Fund	Center	Dept	Class	Proj	Activity	Account
First 10 Records		506	1000	10100	055001				500010
		506	1000	10100	055001				500020
		506	1000	10100	055001				500030
		506	1000	10100	055001				500040
		506	1000	10100	055001				500050
		506	1000	10100	055002				500010
		506	1000	10100	055002				500020
		506	1000	10100	055002				500030
		506	1000	10100	055002				500040
		506	1000	10100	055002				500050
11th Record	→	506	1000	10100	055001	C07			500010



Chartfield Mapping Status

Status	Description
Un-Mapped	Nothing has been done to the record
Pending	Mapping has been started, but is still in progress
Core Complete	The updating of new Department and Program Chartfield values is complete. Where applicable, new Product and Locality Chartfield values have also been updated.
Proj Complete	All applicable Project related Chartfields have been updated.
Complete	Mapping is completed for this chart string and it is ready for use in conversion.



What's next?

- Begin executing mapping and contact your SMT rep if you need additional help.
- Utilize the computer lab workshops, if needed.
- Complete Core Field mapping no later than July 20.
 - Changes *will* be able to be made after July 20.
- The ENCOMPASS team will monitor progress and provide regular status updates to ENCOMPASS project leadership.
- After go-live, we will make post-conversion adjustments as needed.
 - One-to-many mapping. We can only do one-to-one through the conversion programs; we will deal with exceptions after go-live.
 - Balance changes.



Miscellaneous

- The Chart of Accounts (COA) Handbook and COA Mapping Tool Training Manual are available on the ENCOMPASS web site.
- They are also accessible via links on the Mapping Tool.
- When performing mapping, communicate with your SMT representative to suggest objects/accounts you'd like to see in the COA and inform us if you are using a current object for something other than its standard description.



Questions and Answers